

Quantity Purchase Agreement With The State Of Indiana

Qty Purchase Agreement QPA Number 00000000000000000009487		Page 1 of 2
Requisition Nbr.:	ASA3-3-25	
Effective Date:	03/14/2003	
Expiration Date:	03/13/2005	
Agency Number:		
Facility:	All State Agencies	
Vendor Federal ID:	35-1748180	
Vendor Telephone Nbr:	317-865-1576	
Name Of Contact Pers:	RICK MCCARTY	
FAX Number:	317-865-7128	

Vendor: INDIANA CARD & STAMP CO INC
Remit to: PO BOX 491
GREENWOOD IN 46142

Name and Address of Vendor: INDIANA CARD & STAMP CO INC
Cntct: RICK MCCARTY
1766 BRER RABBIT DRIVE
GREENWOOD IN 46143-8956

In accordance with your bid, submitted in response to the above referenced solicitation, the Vendor agrees that the Indiana Department of Administration, Procurement Division, has the option to purchase the items listed below under the terms of this agreement. The Vendor agrees to charge these prices for any products ordered on any QPA release received after the expiration of the QPA but issued prior to the expiration date. The quantity listed herein is an estimate of the requirements. The state may order substantially more or substantially less pursuant to the terms of this agreement. **Orders are to be delivered only upon receipt of properly approved Quantity Purchase Award Release.**

Line Number	Quantity	UNIT	Article and Description	Unit Price
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This is an award of a Quantity Purchase Agreement for Business Cards.

QPA can be mutually renewed yearly for three additional years.

The vendor agrees to charge these prices for any products ordered on any QPA release received after the expiration date, but issued prior to the expiration date, and postmarked no later than 14 business days after the QPA's expiration date.

Quantities are estimates and could be more or less. The awarded vendor must maintain, at a minimum, the following information and be capable of supplying a report within one week of a request by the State:

1. Quantity and Type of Business Cards, including any options, purchased by any State Agency and/or Political Subdivision, separated by each.
2. Total Dollar value of purchases made, separated by State Agency and/or Political Subdivision.

Vendor must be able to allow Mutiple Delivery on one QPA Release.

Prices shall remain unchanged and firm for at least one hundred eighty (180) calendar days after the effective date of the contract. The State of Indiana will consider written requests for price adjustments only if the finalization of this contract exceeds the 180 days allowed. Adjustment may be considered provided that such price adjustment covers both upward and downward movement of the commodity price and that adjustment is based only on the increase or decrease of paper stock used for this product. Adjustments in contract pricing may be allowed only if the market structure has variances of more than 5%.

An increase will be based on the vendor/contractor's actual cost increase only, as shown in written documentation, and must not constitute increases in profit. All requests for price increase/decrease must be in writing and must contain adequate documentation to justify said increase/decrease (dated Manufacturer price lists, Industry publications (Pulp&Paper Weekly) catalogs, etc.). Any adjustment considered will be based upon an actual dollar figure. All price adjustment requests must be substantiated in a manner acceptable to the IN Department of Administration and must be received thirty (30) days in advance of the effective date for said increase/decrease. Any time the vendor requests a price adjustment, the Indiana Department of Administration may either accept the price adjustment and amend the contract accordingly or reject the adjustment in its entirety. Approved price adjustments shall remain unchanged for at least 180 calendar days.

Printing should be done on a minimum of 30% Recycled post-consumer content paper.

1	999,999,999.00 BX	000000000100005147	Card,Business,FlatPrint,BlackOnly,500/box	11.7500
2	999,999,999.00 BX	000000000100005146	Card,Business,FlatPrint,BlackOnly,250/box	9.0000
3	999,999,999.00 BX	16256	Card,Business,FlatPrint,BlackOnly,250/box	6.5000
4	999,999,999.00 BX	16246	Card,Business,FlatPrint,BlackOnly,250/box	6.5000
5	999,999,999.00 BX	16267	Card,Business,FlatPrint,BlackOnly,250/box	8.4500
6	0.00 BX	000000000100005149	Card,Business,FlatPrint,Black/Gold,500/box	17.7500
7	0.00 BX	000000000100005148	Card,Business,FlatPrint,Black/Gold,250/box	14.0000
8	0.00 BX	16253	Card,Business,FlatPrint,Black/Gold,250/box	11.5000

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Line Number	Quantity	UNIT	Article and Description	Unit Price
9	0.00 BX	000000000100005151	Card,Business,FlatPrint,Blue,500/box	11.7500
10	0.00 BX	000000000100005150	Card,Business,FlatPrint,Blue,250/box	9.0000
11	0.00 BX	000000000100005152	Card,Business,FlatPrint,Blue/Gold,250/box	14.0000
12	0.00 BX	16251	Card,Business,FlatPrint,Blue/Gold,250/box	11.5000
13	0.00 BX	000000000100005156	Card,Business,Thermography,Black,500/bx	15.2500
14	0.00 BX	16249	Card,Business,Thermography,BlackOnly,250/box	11.7500
15	0.00 BX	16266	Card,Business,Thermography,BlackOnly,250/box	14.9500
16	0.00 BX	000000000100005159	Card,Business,Thermography,Blue,500/bx	15.2500
17	0.00 BX	000000000100005158	Card,Business,Thermography,Blue,250/bx	11.7500
18	0.00 BX	16269	Card,Business,Thermography,Blue,250/bx	8.4500
19	0.00 BX	000000000100006255	Additional Charge PMS Color. QPA#9487	35.0000
20	0.00 BX	000000000100006253	Printing of 2-Sided Business Cards (additional cost for backside) - QPA#9487	6.5000

The following UN/CEFACT Unit of Measure
Common Codes are used in this document:
BX Box

Signature of Purchasing Officer	Typed Name	Signature Of Approval Office Of the State Attorney General	
	Date Signed	Typed Name	Date Signed
Authorized Signature	Indiana Department Of Administration Procurement Division 402 West Washington Street, Rm W468 Indianapolis, Indiana 46204 Telephone: (317) 232-3053		